CONTENTS

Foreword	1
1. Introduction to the issues	5
2. Stakeholders: rights and responsibilities	14
3. Encouraging and learning from best practice	25
4. Technological decisions	35
5. Estimating the costs of digital preservation	44
6. Rescuing digital materials	55
7. Completing the jigsaw: managing the digital preservation process	65
8. Key recommendations and follow-up activities	72
Appendices 1. Studies on the preservation of electronic materials commissioned by the Digital Archiving Working Group 2. References and Bibliography 3. Acronyms	74 75 77
4. Members of the Digital Archiving Working Group	79