	Gantt chart	Wk	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
Work package	**Wkpackage contents**	**W/c**	14-May	21-May	28-May	04-Jun	11-Jun	18-Jun	25-Jun	02-Jul	09-Jul	16-Jul	23-Jul	30-Jul	06-Aug	13-Aug	20-Aug	27-Aug	03-Sep	10-Sep	17-Sep	
P	Project management (throughout), liaison with JISC (throughout)		**P**	**P**	**P**	**P**	**P**	**P**	**P**	**P**	**P**	**P**	**P**	**P**	**P**	**P**	**P**	**P**	**P**	**P**	**P**	
A	Devise methods and detailed schedule of activities in consultation with client		**A1**	**A1** **A2**	**A2**	**A2**																
B	Consume and analyse outputs from c. 30 projects. Identify common strands and key differences				**B**	**B**	**B**	**B**	**B**	**B**	**B**	**B**	**B**	**B**	**B**							
C	Identify key issues from analysis and any problem areas for further consultation - consult with JISC. Revise notes, agree issues.											**C**	**C**	**C**	**C**	**C**						
D	Writing, preparation and production of outputs. Revision of draft after client input.							**D1**	**D1**	**D1**	**D1**	**D1**	**D1**	**D1**	**D1** **D2**	**D1** **D2**	**D1** **D2**					
E	Copy editing final report, and any other outputs																	**E**				
	Milestone 1 Agree project plan			√																		
	Milestone 2 Agree priority outputs, time allocation					√																
	Milestone 3 Complete output survey and analysis														√							
	Milestone 4 Deliver draft report															√						
	Milestone 5 Deliver final report																	√				
	Week		**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**	**9**	**10**	**11**	**12**	**13**	**14**	**15**	**16**	**17**	**18**	**19**	