



| WORKPACKAGES | Month | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
|----------------------------|-------|---|---|---|---|---|---|---|---|---|----|----|----|
| | | | | | | | | | | | | | |
| 1: Project management | | | | | | | | | | | | | |
| 2: Requirements analysis | | | | | | | | | | | | | |
| 3: Software development | | | | | | | | | | | | | |
| 4: Evaluation and analysis | | | | | | | | | | | | | |
| 5: Write up and recommend | | | | | | | | | | | | | |
| 6: Dissemination | | | | | | | | | | | | | |

Project start date: 1 September 2007

Project completion date: 31 September 2008

Duration: 12 months

| Workpackage and activity | Earliest start date | Latest completion date | Outputs (clearly indicate deliverables & reports in bold) | Milestone | Responsibility |
|--|---------------------|------------------------|--|-------------------------------------|---------------------|
| WORKPACKAGE 1: Project management <u>Objective:</u> Given the number of partners involved, strong management needs to be in place | | | | | KG |
| 1. Preliminary planning and meetings | 06 Mar 2007 | 15 Dec 2007 | Meetings held 06 Mar, 22 Mar, 24 Mar, 11 Apr where preliminary plans drawn | | DT, JM, MLN, BM, CJ |
| 2. Putting together a project plan | 1 Sep 2007 | 1 Feb 2008 | D1.1 Formal project plan | Project plan submitted to JISC | KG, DT, BM, DH |
| 3. Putting together a consortium agreement | 1 Sep 2007 | 15 Mar 2008 | D1.2 Consortium agreement | | KG, DT, BM, DH |
| 4. Holding an initial start-up meeting | 25 Jan 2008 | 29 Jan 2008 | Important issues discussed and agreed on | | KG, DT, BM, DH |
| 5. Putting up and maintaining a project Website | 31 Jan 2008 | 31 Dec 2008 | D1.3 Project Website | Project Website available to public | KG |
| 6. Holding a mid-term meeting | 07 Apr 2008 | 21 Apr 2008 | Important issues discussed and agreed on | | KG, DT, BM, DH |
| 7. Putting together a progress report | 15 May 2008 | 30 Jun 2008 | D1.4 Progress report | Progress report submitted to JISC | KG, DT, BM, DH |
| 8. Holding a closure meeting | 04 Aug 2008 | 30 Sep 2008 | Important issues discussed and agreed on | | KG, DT, BM, DH |
| 9. Putting together an interim final report | 15 Jul 2008 | 31 Aug 2008 | D1.5 Interim final report | | KG, DT, BM, DH |
| 10. Putting together a final report | 15 Jul 2008 | 30 Sep 2008 | D1.6 Final report | Final report submitted to JISC | KG, DT, BM, DH |
| 11. Putting together a completion report | 15 Sep 2008 | 30 Sep 2008 | D1.7 Completion report | Final report submitted | KG, DT, BM, DH |

| Workpackage and activity | Earliest start date | Latest completion date | Outputs (clearly indicate deliverables & reports in bold) | to JISC Milestone | Responsibility |
|---|---------------------|------------------------|---|--|-----------------------------------|
| WORKPACKAGE 2: Requirements analysis <u>Objective:</u> Determine requirements necessary for the context and content of the demonstrators | | | | Preparatio ns for developin g demonstra tors and conductin g user studies are in place. | DT |
| 12. Meetings and phone discussions for Intute simple tagging interface | 11 Apr 2007 | 15 Dec 2007 | Preliminary specifications for simple tagging interface | | DH, CS, DT, DVG, AH, KG, JM |
| 13. Reivew social tagging literature and software | 1 Sep 2007 | 28 Feb 2008 | Rough drafts. List of relavant features to be made available in the Intute demonstrator. | | DT, JM, KG |
| 14. Design evaluation methodology for Intute user study | 1 Sep 2007 | 28 Feb 2008 | Rough evaluation methodology that would inform the Intue demonstrator design. | | KG, MLN, DT |
| 15. Design evaluation plan for STFC | 1 Apr 2008 | 15 July 2008 | STFC evaluation plan | | BM |
| 16. Investigate potential Intute user study participants | 1 Oct 2007 | 28 Feb 2008 | Picture of how many participants it would be possible to get. List of potential participants. | | DH, KG |
| 17. Design a pre-study questionnaire to collect user tasks and identify participants' context (Intute) | 15 Feb 2008 | 28 Feb 2008 | Pre-study questionnaire (Intute) | | KG, MLN, DT |
| 18. Implement the pre-study questionnaire through UKOLN on surveymonkey.com (Intute) | 15 Feb 2008 | 28 Feb 2008 | | | KG |
| 19. Collect user tasks and participants' context through the pre-study questionnaire (Intute) | 15 Feb 2008 | 17 Mar 2008 | Questionnaires sent out. Data collected and analyzed. Identified context of Intue participants. | | KG, MLN, DT |

| | | | Intute tasks collected. | | |
|---|---------------------|------------------------|--|---|----------------|
| Workpackage and activity | Earliest start date | Latest completion date | Outputs (clearly indicate deliverables & reports in bold) | Milestone | Responsibility |
| WORKPACKAGE 3: Software development <u>Objective:</u> Create demonstrators based on which research will be conducted in the workpackage following | | | | Demonstrators ready for use in user study. Made available to JISC and online. | DT |
| 20. Select and extract datasets (Intute) | 15 Jan 2008 | 15 Feb 2008 | | | DT, DH |
| 21. Provide documentation and access to DDC | 1 Sep 2007 | 1 Nov 2007 | | | DVG |
| 22. Design possible Intute tagging interfaces with and without DDC | 1 Nov 2007 | 1 Mar 2008 | | | DT, KG, JM |
| 23. Implement Intute demonstrator | 1 Nov 2007 | 15 Apr 2008 | D.3.1 Pilot Intute demonstrator | | DT, JM, CS, KG |
| 24. Extend current STFC author tagging system along social tagging lines | 1 Apr 2007 | 30 Jul 2008 | D.3.2 Pilot STFC demonstrator | | BM |

| Workpackage and activity | Earliest start date | Latest completion date | Outputs (clearly indicate deliverables & reports in bold) | Milestone | Responsibility |
|--|---------------------|------------------------|--|--|-----------------|
| WORKPACKAGE 4: Evaluation and analysis Objective: Conduct evaluation of enhanced social tagging in the two demonstrators and analyse results. | | | | | DT |
| 25. Develop during- and post-study questionnaires (Intute) | 1 Mar 2008 | 15 Apr 2008 | Questionnaires for Intute | | KG, MLN, DT |
| 26. Implement system for logging (Intute) | 1 Mar 2008 | 30 Apr 2008 | Logging system for Intute ready | | KG, MLN, DT, JM |
| 27. Pilot test evaluation methodology and Intute demonstrator usability | 15 Apr 2008 | 06 May 2008 | Finalized Intute evaluation methodology and demonstrator | Methodology and related tools finalized | KG, DT, JM |
| 28. Conduct user study with Intute | 12 May 2008 | 15 Jul 2008 | | | KG, DT |
| 29. Analyze results (Intute) | 1 Jun 2008 | 1 Sep 2008 | D4.1 Intute evaluation analysis report | Evaluation analysis report submitted to JISC | KG, DT, MLN |
| 30. Pilot test evaluation plan and methodology and STFC demonstrator usability | 1 Jun 2008 | 7 Aug 2008 | Finalized STFC evaluation methodology and demonstrator | Methodology and related tools finalized | BM |
| 31. Conduct evaluation with STFC | 1 Jul 2008 | 15 Aug 2008 | | | BM |
| 32. Analyze results (STFC) | 15 Aug 2008 | 1 Sep 2008 | D4.2 STFC evaluation analysis report | Evaluation analysis report submitted to JISC | BM |

| Workpackage and activity | Earliest start date | Latest completion date | Outputs (clearly indicate deliverables & reports in bold) | Milestone | Responsibility |
|--|---------------------|------------------------|---|--|----------------|
| WORKPACKAGE 5: Write up and recommend <u>Objective:</u> Draw implications, recommendations and guidelines for JISC | | | | | KG |
| 33. Draw implications, recommendations and guidelines in the JISC context of repositories/digital collections | 15 Jul 2008 | 30 Sep 2008 | D5.1 Recommendations briefing paper | Recommendations briefing paper submitted to JISC | KG, DT, BM |
| | | | | | |
| WORKPACKAGE 6: Dissemination <u>Objective:</u> Disseminate ideas, results, recommendations to JISC and at relevant national and international events | | | | | KG |
| 34. Make relevant documents available at project Website | 31 Jan 2008 | 31 Dec 2008 | Dissemination at project Website | | KG |
| 35. Presentations at relevant conferences / Submit to a journal | 1 May 2008 | 31 Dec 2008 | Formal publication(s) | | KG, DT, BM |
| 36. Participation in JISC programme events | 1 Feb 2008 | 31 Dec 2008 | | | KG, DT, BM |
| | | | | | |

Project Acronym: EnTag
Version: 4
Contact: k.golub@ukoln.ac.uk
Date: 30 June 2008

Members of Project Team:

AH = Andrew Houghton
BM = Brian Matthews
CJ = Cath Jones (librarian at STFC)
CS = Chris Stephens
DH = Debra Hiom
DT = Douglas Tudhope
DVG = Diane Vizine Goetz
JM = Jim Moore
KG = Koraljka Golub
MLN = Marianne Lykke Nielsen